



EDU

A DEGREE
SMARTER.

Admissions Regulations

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Authored by:

Alexandra Cosma, Director Operations

Jürgen Laartz, Founding Rector

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Revision	Date	Author	Change
V3	2022.02.28	AC	Removal of article 14 and article 13 (b), referring to the first 2 years of operation, as the term is passed and no longer relevant. Terminology has been adjusted for consistency.

Citation and interpretation

1.

(1) The title of these regulations is the Admissions Regulations of the EDU.

(2) In these regulations, unless the context otherwise requires, the terms used shall be taken to mean as indicated hereunder:

"the Admissions Board" means the Admissions Board appointed by the Academic Board;

"the Course" means a programme of study leading to a IHE qualification;

"the Rector" means the Rector of the IHE;

"the Faculty" means a faculty, institute, centre, or school of the IHE;

"the Academic Board" means the Academic Board of the IHE; and

"the IHE" means the EDU.

Applicability

2. These regulations shall be applicable as soon as the organizational conditions for their application at the EDU are met in full.

Courses

3. The Courses are offered at the following levels:

(a) *Undergraduate Degrees*, Diplomas, Certificates and Awards;

(b) *Postgraduate Degrees*, Diplomas, Certificates and Awards.

Students of the IHE

4. Applicants to Courses may be accepted as:

(a) *regular students* if they satisfy the requirements of the statutes, regulations and bye-laws, and have been judged eligible to be so admitted; or

(b) *visiting students* if they register on study-units with the intention of obtaining credits, but are not enrolled in a programme of study leading to a qualification.

Regular Students

5. Applicants shall be admitted as *postgraduate regular students* if they satisfy the entry requirements as specified in the general regulations and the respective Course regulations or bye-laws and have been judged eligible by the Admissions Board to be so admitted.

6. Applicants shall be admitted as *undergraduate regular students* if they:

(a) satisfy the entry requirements as specified in these regulations and in the respective Course regulations or bye-laws; or

(b) have qualifications comparable to the entry requirements as specified in paragraph 9, provided that relevant experience may be considered together with these qualifications by the Admissions Board; or

(c)

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assess qualifications which fall short of those required, which shortfall in qualifications at SEC Level, the Admissions Board, on the advice of the Academic Board, deems to have been due to a Neurodevelopmental disorder (including applicants within the Autism Spectrum Disorder, Attention-Deficit/Hyperactivity Disorder

Revision:	1	Mng. Clearance:	QM Clearance:	File Name:	Page:
Owner:	Alexandra Cosma	2022-03-31	2022-03-31	Admissions Regulations_V3	2 of 5
Date:	04.04.2022				

(ADHD) and with Specific Learning Difficulties) and provided that the missing qualifications will not adversely affect the applicant's studies at the IHE. Each application will be considered on its own merits.

Visiting students

7.

(1) Visiting students may register for:

(a) individual study-units that are offered within IHE undergraduate and postgraduate Courses, subject to approval by the Faculty; and

(b) study-units that are designed ad hoc for particular needs, subject to approval by the Academic Board on the recommendation of the Dean of the Faculty in question.

(2) Visiting students shall be eligible for certification if they:

(a) complete the study-unit, are awarded the credits assigned to it, and pay any applicable fees; and

(b) satisfy any other requirements prescribed in any other relevant statutes, regulations and bye-laws of the IHE.

(3) Visiting students shall be entitled to the rights and privileges accorded to regular students.

The Admissions Board

8.

(1) The Admissions Board shall be composed of the following members:

- The Rector or his nominated delegate, as ex officio Chairman;

- The Dean of the Faculty or his nominated delegate in question;

- A student representative elected according to the Electoral Procedures of Students in Academic Bodies at EDU Policy;

- The Pro-Dean of Academic Teaching or the Registrar, or their nominated delegate; and

- Any other person required by law or deemed necessary by the Academic Board

(2) The Admissions Board shall have the power to:

(a) decide on the eligibility of any applicant for admission to the IHE as a regular or visiting student in cases of doubt by admissions or in case of escalation and, where it deems appropriate may:

(i) require such applicant to satisfy additional conditions; and/or

(ii) restrict the choice of Course, areas of study or study-units within a Course, to which such applicant may be admitted;

(b) advise the Academic Board on all matters regarding admission to the IHE and to programmes of study.

(3) Where the Admission Board has reason to believe that the presence of an applicant within the IHE community could present a clear and present danger to the well-being and safety of students and staff, or a significant risk that their safety be imperilled, or that activities on campus be disrupted, the Board shall on the basis of available evidence have the option to refuse admission, or to grant admission subject to appropriate safeguards which shall be decided upon

Revision:	1	Mng. Clearance:	QM Clearance:	File Name:	Page:
Owner:	Alexandra Cosma	2022-03-31	2022-03-31	Admissions Regulations_V3	3 of 5
Date:	04.04.2022				

on an ad hoc basis, or to delay admission until expert advice is obtained. For the avoidance of doubt, evidence could also take the form of expert advice documented in a sworn affidavit.

Entry Requirements for Undergraduate Courses

9.

(1) *General Entry Requirements.* Subject to any other provision of these regulations, the general entry requirements are the following:

- (a) a qualified leaving certificate of secondary education from any EU country;
- (b) a proof of proficiency in the language of instruction;
- (c) a valid passport;
- (d) a clean Police Conduct Certificate; and
- (e) in some programmes, the candidates also need to demonstrate high cognitive skills, as well as highly developed social skills and team competence.

(2) In the case of applicants who pursued their secondary education outside the EU, the Admissions Board may consider and accept qualifications comparable to the qualifications stipulated in sub-regulation (1), provided that the mix of subjects and levels of the qualifications presented are deemed sufficient to enrol in a Programme of the IHE.

(3) The Admissions Board may consider the acceptance of passes obtained in other examinations at corresponding levels and grades for the purpose of admittance.

(4)

(a) *Special Course Requirements.* Regulations or bye-laws for a programme of study may specify other requirements in addition to the general entry requirements for admission to that Course. In particular, they may specify alternative qualifications for admission which would be acceptable, in whole or in part, as qualifications of similar academic standard.

(b) Each Faculty shall determine the special course requirements for specific courses offered by it, as laid down in the Course bye-laws.

(c) An applicant who is a graduate of a IHE or has other qualifications considered to be sufficient may be exempted by the Admissions Board from any subject in which a pass is required for admission to a Course in that Faculty.

Proficiency and Aptitude Tests, Assessment Centres

10.

(1) The regulations or bye-laws of undergraduate and postgraduate Courses may require applicants to:

- (a) pass a proficiency test in one or more subjects, as approved by the Faculty offering the Course; and/or
- (b) pass an aptitude test; and/or
- (c) participate in a secured assessment centre.

(2) The Academic Board, on the advice of the Board, shall appoint a Board of Examiners for aptitude and proficiency tests, as well as for assessment centres.

Further Provisions

11. Admission to a Course after its Commencement: An applicant who is qualified for admission to the IHE as a regular student may be allowed by the Admissions Board, subject to any conditions it may impose, to join a Course at a later starting date.

Revision:	1	Mng. Clearance:	QM Clearance:	File Name:	Page:
Owner:	Alexandra Cosma	2022-03-31	2022-03-31	Admissions Regulations_V3	4 of 5
Date:	04.04.2022				

Applications for Admission

12.

(1) Applicants wishing to join Courses in terms of these regulations shall apply by the prescribed dates unless, in special circumstances, with the permission of the Admissions Board.

(2) Applicants shall submit all supporting documents, including an original recent Police Good Conduct Certificate, if required, within the deadline stipulated by the Office of the Registrar. Should they fail to do so, applicants shall be considered as no longer interested to pursue the Course they applied for.

(3) In cases where the Police Good Conduct Certificate includes any declaration, the certificate shall be considered by the Admissions Board.

Changes to the Regulations and Bye-Laws

13.

(1) These regulations and bye-laws shall only be changed in the following way: amendments to this Regulations shall only be adopted if proposed by either the Admissions Board, the Council, the Academic Board or the EDU Supervisory Board. This proposal has then to be approved by at least two of those bodies. The relevant amendment procedure will be specified by the Council.

Revision:	1	Mng. Clearance:	QM Clearance:	File Name:	Page:
Owner:	Alexandra Cosma	2022-03-31	2022-03-31	Admissions Regulations_V3	5 of 5
Date:	04.04.2022				