



EDU

A DEGREE
SMARTER.

EDU ADMISSIONS REGULATIONS, 2021

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| V2 | 2021.04.28 | AC | Removal of article 14, referring to the first 2 years of operation, as the term is passed and no longer relevant. Terminology has been adjusted for consistency. |

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1 Citation and interpretation

(1) The title of these regulations is the Admissions Regulations, 2021 of the EDU.

(2) In these regulations, unless the context otherwise requires, the terms used shall be taken to mean as indicated hereunder:

"the Admissions Board" means the Admissions Board appointed by the Academic Board as provided in reg. 8; "the Course" means a programme of study leading to an HEI qualification;

"the Rector" means the Rector of the HEI;

"the Faculty" means a faculty, institute, centre, or school of the HEI; "the Academic Board" means the Academic Board of the HEI; and

"the HEI" means the EDU.

2 Applicability

These regulations shall be applicable as soon as the organizational conditions for their application at the EDU are met in full.

3 Courses

The Courses are offered at the following levels:

(a) Undergraduate Degrees, Diplomas, Certificates and Awards;

(b) Postgraduate Degrees, Diplomas, Certificates and Awards.

4 Students of the HEI

Applicants to Courses may be accepted as:

(a) matriculated students (regular students) if they satisfy the requirements of the regulations and have been judged eligible to be so admitted; or

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(b) visiting students if they register on study-units with the intention of obtaining credits but are not enrolled in a programme of study leading to a qualification.

5 Regular Students

(1) Applicants shall be admitted as postgraduate regular students if they satisfy the entry requirements as specified in the general regulations and the respective Course regulations and have been judged eligible by the Admissions Board to be so admitted.

(2) Applicants shall be admitted as undergraduate regular students if they:

(a) satisfy the entry requirements as specified in these regulations and in the respective Course regulations; or

(b) have qualifications comparable to the entry requirements as specified in regulation 9, provided that relevant experience may be considered together with these qualifications by the Admissions Board; or

(c) possess qualifications which fall short of those required, which shortfall in qualifications at SEC Level, the Admissions Board, on the advice of the Access Disability Support Committee, deems to have been due to a significant disability (including applicants within the Autism Spectrum and with Specific Learning Difficulties) and provided that the missing qualifications will not adversely affect the applicant's studies at the HEI. Each application will be considered on its own merits.

6 Visiting students

(1) Visiting students may register for:

(a) individual study-units that are offered within HEI undergraduate and postgraduate Courses, subject to approval by the Faculty; and

(b) study-units that are designed ad hoc for particular needs, subject to approval by the Academic Board on the recommendation of the Dean of the Faculty in question.

(2) Visiting students shall be eligible for certification if they:

(a) complete the study-unit, are awarded the credits assigned to it, and pay any applicable fees; and satisfy any other requirements prescribed in any other relevant regulations of the HEI.

(b) Visiting students shall be entitled to the rights and privileges accorded to regular students.

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7 The Admissions Board

(1) The Admissions Board shall be composed of the following members:

- The Rector or their nominated delegate, as ex officio Chairman;
- The Dean of the Faculty in question or their nominated delegate
- The Head of Admissions or their nominated delegate; and
- Any other person required by law.

(2) The Admissions Board shall have the power to:

- decide on the eligibility of any applicant for admission to the HEI as a regular or visiting student and, where it deems appropriate may:
 - require such applicant to satisfy additional conditions; and/or
 - restrict the choice of Course, areas of study or study-units within a Course, to which such applicant may be admitted;
 - advise the Academic Board on all matters regarding admission to the HEI and to programmes of study.

(3) Where the Admission Board has reason to believe that the presence of an applicant within the HEI community could present a clear and present danger to the well-being and safety of students and staff, or a significant risk that their safety be imperilled, or that activities on campus be disrupted, the Board shall on the basis of available evidence have the option to refuse admission, or to grant admission subject to appropriate safeguards which shall be decided upon on an ad hoc basis, or to delay admission until expert advice is obtained. For the avoidance of doubt, evidence could also take the form of expert advice documented in a sworn affidavit.

(4) The Admissions Board will convene to consider special application cases at the request of the Head of Admissions or in cases of conflict escalation which could not be resolved within the Admissions Office.

(5) The Admissions Board may make admissions decisions on a rolling basis, by use of EDU's application management system from a secure account.

8 Entry Requirements for Undergraduate Courses

(1) General Entry Requirements. Subject to any other provision of these regulations, the general entry requirements are the following:

- (a) a qualified leaving certificate of secondary education from any EU country;
- (b) a proof of proficiency in the language of instruction;
- (c) a valid passport;

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- (d) a clean Police Conduct Certificate; and
- (e) demonstration of high cognitive skills, as well as highly developed social skills and team competence.

(2) In the case of applicants who pursued their secondary education outside the EU, the Admissions Board may consider and accept qualifications comparable to the qualifications stipulated in sub-regulation (1), provided that the mix of subjects and levels of the qualifications presented are deemed sufficient to enrol in a Programme of the HEI.

(3) The Admissions Board may consider the acceptance of passes obtained in other examinations at corresponding levels and grades for the purpose of admittance.

(4)

(a) Special Course Requirements. Regulations for a programme of study may specify other requirements in addition to the general entry requirements for admission to that Course. In particular, they may specify alternative qualifications for admission which would be acceptable, in whole or in part, as qualifications of similar academic standard.

(b) Each Faculty shall determine the special course requirements for specific courses offered by it, as laid down in the Course regulations.

(c) An applicant who is a graduate of a HEI, or has other qualifications considered to be sufficient, may be exempted by the Admissions Board from any subject in which a pass is required for admission to a Course in that Faculty.

9 Proficiency and Aptitude Tests, Assessment Centres

(1) The regulations of undergraduate and postgraduate Courses may require applicants to:

- (a) pass a proficiency test in one or more subjects, as approved by the Faculty offering the Course; and/or
- (b) pass an aptitude test; and/or
- (c) participate in a secured assessment centre.

(2) The Academic Board, on the advice of the Board, shall appoint a Board of Examiners for aptitude and proficiency tests, as well as for assessment centres.

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10 Further Provisions

Admission to a Course after its Commencement: An applicant who is qualified for admission to the HEI as a regular student may be allowed by the Admissions Board, subject to any conditions it may impose, to join a Course at a later starting date.

11 Applications for Admission

- (1) Applicants wishing to join Courses in terms of these regulations shall apply by the prescribed dates unless, in special circumstances, with the permission of the Admissions Board.
- (2) Applicants shall submit all supporting documents, including an original recent Police Good Conduct Certificate, if required, within the deadline stipulated by the Admissions Officer. Should they fail to do so, applicants shall be considered as no longer interested to pursue the Course they applied for.
- (3) In cases where the Police Good Conduct Certificate includes any declaration, the certificate shall be considered by a sub-committee appointed by the Academic Board for the purpose. The sub-committee shall make its recommendations to the Admissions Board.

12 Changes to the Regulations

- (1) These regulations shall only be changed in the following way: Once all the governing bodies of the HEI have been lawfully created and the Rector duly appointed, amendments to these Regulations shall only be adopted if proposed by either the Council, the Academic Board or the Supervisory Board. This proposal has then to be approved by at least two of those bodies. The relevant amendment procedure will be specified by the Council.
- (2) During the time until the creation and appointment of the governing bodies, these regulations shall only be amended upon a concrete proposal by the Founders of the EDU, and after approval of any such proposal by the Malta Further and Higher Education Authority.

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